

West I-10 Chamber of Commerce

P. O. Box 100, Pattison, Texas 77466

Board of Directors Meeting

April 6, 2011 12:00 PM

At

Igloo 1st Floor Conference Room

**Board of Directors: Greg Turner, Pat Doucette, Deborah Tallman,
Jim Vaughn, Michael Montgomery, Marla Van Overbeke, Rosemary Gambino**

MINUTES OF THE MEETING

Attendees: Greg Turner, Jim Vaughn, Rosemary Gambino, Deborah Tallman, and Committee Chairs: Paul McConnell, Robert Ormond, Kathryn McAdams Wilson

Absent: Michael Montgomery, Pat Doucette, Marla Van Overbeke

A) Quorum recognized and the meeting was called to order at 12:04 by Greg Turner. Director Rosemary Gambino provided invocation.

Action Items:

B) Motion was made by Rosemary Gambino, second by Jim Vaughn, to approve the Minutes of the January 5, 2011, Board of Directors meeting. No discussion. All in favor/Motion passed unanimously.

C) After review and discussion of the financial statements, motion was made by Jim Vaughn, second by Deborah Tallman, to approve financial statements and bills to pay through March 31, 2011, (filed in 2010-2011 financial binder). Motion passed unanimously.

D) Motion was made by Rosemary Gambino, second by Jim Vaughn, to approve individual membership application of Ken Carter. Motion passed unanimously.

E) Board & committee workshop by Art Roberts – tabled until future Board of Directors meeting.

F) Motion was made by Rosemary Gambino, second by Deborah Tallman, to ratify previous vote by email approving nomination of Joe Garcia for Workforce Commission Board. Motion passed unanimously.

Discussion Items:

G) 2011 Priorities per Board's Planning Retreat

- 1) Membership growth
- 2) Successful Austin Trip
- 3) Fundraising event

H) Committee Reports

- 1) Education Committee (Robert and Julie Ormond) - Robert: (Rev. Dottie Dumas, Jim Meader, Julie and Robert Ormond – Jeff McGowan wants to be involved in the future) met on March 9th and discussed mission and job description of committee, ways to make the greatest impact in the school district, starting with RISD at this time and hopefully expand to other districts, Ideas to implement: proposed that school superintendent attend at least one committee meeting per quarter; proposed that chamber offer Teacher of Year award or plaque of recognition – school superintendent to recommend teacher from each school and students from each school to vote for teacher of the year; Directors discussed options for date and venue for presenting the award. ACTION: Robert to speak with school district regarding June 14th luncheon/meeting or possibly at the Orientation/Breakfast for New Teachers for presentation. Also discussed plaque of recognition for Superintendent Richardson; to somehow

improve RISD website to more user friendly; and to list school district events on the chamber website; Robert will be at campus improvement planning meeting (annual) – talked about chamber members helping Rev Dottie pass out school supplies to the under privileged students. Next Education Committee to be Thursday, April 7th at 8:00a.m., at the Waller County Recycle Center. ACTION: Kathryn to research possible teacher awards.

- 2) Membership Directory (Marla Van Overbeke and Daphne Bottos) – nothing to report
- 3) Programs (Pat Doucette & Rosemary Gambino) Rosemary Gambino reported that the 2011 program lineup is now complete with a speaker from the American Stewards (new non-profit organization which educates the public on private property rights) at the September 13th membership luncheon. Judge Glenn Beckendorff to speak at the December 13th luncheon. Programs and speakers now complete for 2011 luncheon schedule.
- 4) Fundraising: (Pat Doucette) – not present to report
- 5) Membership (Karl Skadowski). Karl and Stephen met and suggested combining committees; Karl wants Kathryn to create and maintain two databases /Excel spreadsheet lists of current members and prospects and send monthly luncheon notices to prospects until they join. Karl also suggests that members attending a luncheon should each be given a 3x5 card which has printed on it the free lunch incentive for member suggesting a new member who joins.
- 6) Government Affairs (Adam Traweek) – Successful trip - Jason has offered to help again in two years. Next meeting on May 18th (previously scheduled for April 20) 8a.m. at West Engineers. Will have update on state and county legislative issues and a guest speaker to be announced prior to meeting.
- 7) Ambassadors (Stephen Alaniz). See Membership.
- 8) Website (Paul McConnell) – Paul demonstrated program for selling advertizing on through Google maps on chamber's website; he will show to members attending the April 12th luncheon.
- 9) Public Relations & Advertising (Michael Montgomery). Not present to report.
- 10) Economic Development (Jon Strange) Not present to report.
- 11) Nominating Committee - (Greg to ask Anthony Francis to serve as chairman again this year and Directors agreed with decision.
- 12) Annual Banquet (Roberta Meader) – Dr. Robert Ivany will be guest for the 10th Annual. Greg to get with Roberta on schedule for committee meetings and planning; and start appealing to sponsors, shooting for a \$5,000 Title Sponsor. (Greg to send Paul corrected press release/bio for posting on website)

I) Old Business:

- 1) Admin. Manager's Report (Kathryn) – Membership renewals – ACTION: Kathryn to re-send renewal notices to members who have not yet paid 2011 dues.
- 2) Annual financial review report – Greg Murray checked over the Chamber's financials for 2010, and overall, everything looked good with the correction of a typo. ACTION: Kathryn to file his report and CD in chamber archives.
- 3) Texas Children's Hospital – West Campus – Ribbon-cutting and grand opening Saturday, April 9th – Board members encouraged to attend.

J) New Business

- 1) Follow-up items from planning retreat (See attached): *set dates to complete*
- 2) **Bylaws: Past-President?** Greg proposed adding to Article Four of the Bylaws: *4.08 Past President. The Board may, at its discretion, choose to designate an office of Past President, which may be filled only by the immediate past president. In such a case, the Past President shall serve on the Board in an ex-officio manner. The Past President's responsibilities shall be as specifically designated by the Board upon appointment or, in the absence of such designation, the Past President may only preside at general membership meetings or other such functions where executive power on behalf of the Corporation is not exercised. Two signatures on large checks?* Greg to propose the next board meeting agenda item adopting board policy for requiring two signatures on checks in the amount of \$1,000 or more. Signatures to be two out of three board officers – President, Vice President, and Secretary. ACTION: Greg to check with Stephen at Enterprise Bank for procedure necessary to file other officers' signatures at bank.

K) Open discussion & other business:

- 1) Keep Waller County Beautiful (KWCB) requested chamber to sponsor breakfast for the volunteers at the first annual Don't Mess with Waller County "Trash Off" and litter pick up event at the Waller County Recycling

Center on Saturday 16th at 8:00a.m. Motion was made by Rosemary Gambino, second by Jim Vaughn, for the Chamber to be the breakfast sponsor at a cost to chamber of \$100. All Agreed. ACTION: Greg to request check in amount of \$100 payable to Keep Waller County Beautiful.

- 2) June's BOD meeting rescheduled to June 8th (second Wednesday). Tentatively no BOD meeting in August; if meeting becomes necessary, it would be on August 17th.

L) Closing

- 1) Next Meeting Date: **Wednesday, May 4, 2011.**
- 2) Meeting adjourned at 1:00.

Kathryn McAdams Wilson
For/Rosemary Gambino, Secretary